

Christ the Teacher Catholic Schools

ADMINISTRATIVE PROCEDURES

SECTION:	100 – GENERAL ADMINISTRATION	CODE:	AP 169.8
PROCEDURE:	GAS LEAK		

BACKGROUND

Natural gas leaks, with odor in the building, may occur and bring danger of explosion. Natural gas is mixed with mercaptan to give it odor. The gas goes up and odor goes down.

PROCEDURES

1. Staff Response

- 1.1 If a leak is suspected, notify the Principal immediately indicating the location of the suspected gas leak.
- 1.2 Any suspected defects in various types of compressed gas cylinders must be reported immediately.
- 1.3 Evacuate the building immediately, following your local building evacuation plan. Keep students a safe distance from the building until the problem is corrected.
- 1.4 Return to the building only when the “all clear” signal is given by the Principal.

2. Administrators and/or Response Team

- 2.1 Call Sask Energy – 1-888-7000 (427).
- 2.2 Evacuate the building.
- 2.3 If possible turn off the main gas valve and ventilate the area.
- 2.4 Contact the Director/designate.

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