

APPENDIX

SECTION:	100 – GENERAL ADMINISTRATION	CODE:	AP 160.1
PROCEDURE:	HYGIENIC PRACTICES WHEN HANDLING BODY FLUIDS		

BACKGROUND

Hygienic practices are required to minimize the risk of transmission of infectious diseases following contact with blood or other body fluids.

PROCEDURES

1. Special care is to be taken by school personnel, volunteers, and students to avoid exposing their eyes, mouth or any open skin lesions to the blood or body fluids of others. Rubber or latex gloves shall be supplied by the school and are to be worn by any personnel dealing with body fluids or open wounds. The gloves are to be disposed of and replaced after each individual is treated.
2. If any part of the skin comes in contact with body fluids, it is to immediately be washed with disinfectant or hot soapy water.
3. Disposable towels or tissue are to be used when handling blood or body fluids.
4. Appropriate disinfectants (e.g., 1:9 dilution of household bleach to water) shall be used in cleaning body fluids from equipment or surfaces.
5. Mops are to be rinsed with disinfectant following cleanup of blood or body fluids.
6. The disposal of soiled materials (bandages, gauze, etc.) is to be in plastic bags which are secured.
7. After treating a bloody wound or cleaning a blood-stained surface, gloves are to be carefully removed, and hands washed with soapy water.
8. Non-disposable articles such as clothing and linens visibly soiled with blood or other body fluids are to be rinsed in cold water and then machine-washed in hot water with ordinary household laundry detergent including bleach (or dry cleaned). The person who is rinsing the clothes is to wear necessary protective coverings.
9. School personnel, volunteers and students with open skin lesions shall have them appropriately covered.

Reference: Sections 85, 87, 175, 190, 231 Education Act
Occupational Health and Safety Act
Public Health Act

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