

# *Christ the Teacher Catholic Schools*

## ADMINISTRATIVE PROCEDURES

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<b>SECTION:</b>	300 - STUDENTS	<b>CODE:</b>	AP 353
<b>PROCEDURE:</b>	<b>ALCOHOL AND DRUGS</b>		

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### **BACKGROUND**

The Division is committed to promoting the health and well-being of all students and to creating a learning environment where all students feel safe and cared for. The use of alcohol and drugs, including addictive and/or hallucinogenic substances, creates significant health concerns leading to medical and social problems. The use of alcohol and drugs will not be tolerated on school property, school buses or school-related activities.

Schools are encouraged to support programs which:

- ◆ Increase awareness of the dangers associated with the use of alcohol and drugs; and
- ◆ Discourage the use of alcohol and drugs.

The following activities are prohibited on school property and at authorized student activities:

- ◆ Possession and/or use of alcohol;
- ◆ Possession and/or use of illicit drugs; and
- ◆ Inappropriate use of prescription and non-prescription medication.

For the purposes of this administrative procedure, the above definitions together constitute “illegal substances.” Persons under the influence of the above substances are prohibited from being on school property or participating in authorized student activities. Further, “school property” is defined to include the geographic and physical spaces operated by Christ the Teacher Catholic Schools and extends to properties off campus where school-sponsored activities occur, including arenas, recreation areas and overnight accommodations utilized during any off-campus excursions.

### **PROCEDURES**

1. Use or possession of illegal substances on school property or at authorized student activities shall be referred to the Principal and/or police.
2. Acting on behalf of the parent, the following actions will initially be taken:
  - 2.1 A school staff member will respond to the student’s immediate safety and medical needs.
  - 2.2 Any alcohol or other drugs involved will be confiscated and properly managed until they can be disposed of or turned over to the police.

- 2.3 Parents/guardians will be contacted and informed of the situation. If appropriate, parents/guardians will be asked to pick their child up from school. If unavailable, a school staff member will phone an emergency contact.
3. The school administrator will implement Administrative Procedure 345 – Student Discipline – Guiding Principles. Contact police. School staff shall cooperate with law enforcement agencies in matters related to the possession and/or trafficking of controlled substances on school property or at authorized student activities.
4. Students who are found, through investigation, to have contravened this administrative procedure will be subject to disciplinary action, including possible suspension and expulsion.
5. The student will also be directed to participate in an alcohol and drug awareness program as available through local resources.
6. The school administrator will make a determination, based on the facts of the incident and restrictions of the Freedom of Information and Protection of Privacy Act, as to whether a communication release needs to be sent to parents of a specific class or group of students within the school community.
7. School administrators are authorized to confiscate alcohol, drug products and associated paraphernalia from persons who are in contravention of this administrative procedure governing the use of these on school property.

Reference: Sections 85, 87, 108, 109, 152, 153, 154, 155, 175 Education Act

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