

Christ the Teacher Catholic Schools

ROLE DESCRIPTION

	400 – PERSONNEL & EMPLOYEE	CODE:	AP 480.18
SECTION:	RELATIONS		
POSITION:	SPEECH & LANGUAGE PATHOLOGIST		

1. **Immediate Supervisor:** Principal

2. **Primary Function**

The Speech-Language Pathologist provides specialized support for students with exceptional needs. Working under the direction of the Student Services Consultant, the speech and language pathologist is a specialist in providing diagnostic and programming services for school children with communication, language, speech, voice, swallowing, fluency, hearing and other related challenges.

The speech-language pathologist consults and collaborates with regular classroom teachers, parents and other personnel or agencies to support student success in learning.

3. **Minimum Qualifications**

- 3.1 Master's degree in Speech and Language Pathology.
- 3.2 Eligible for registration with the Saskatchewan Association of Speech-Language Pathologists and Audiologists.
- 3.3 Preference will be given to those who meet the requirements for a Professional "B" Teacher's Certificate.
- 3.4 Preference will also be given to those who understand and have experience working in the learning sector within a collaborative-consultative model.

4. **Knowledge, Skills and Abilities**

- 4.1 Knowledge of speech-language pathology theory, intervention strategies and practices;
- 4.2 The ability to deliver service to communicatively impaired students in a manner which recognizes and reflects a range of service delivery models;
- 4.3 Possession of strong communication and interpersonal skills to work effectively with students, parents, teachers, administrators, other professionals and support workers;
- 4.4 The ability to work independently and establish priorities with students and staffs in several schools in highly demanding situations; and
- 4.5 Knowledge and a commitment to the consultative, collaborative process in working with school-based teams and others.

5. **Performance Responsibilities**

- 5.1 Coordinate the Speech-Language Services with the principals in their assigned schools.
- 5.2 Provide prevention programming, screening, consultation, assessment/diagnosis, treatments, intervention, management, counselling and follow up. As well, this person will provide for disorders in speech, language, swallowing, voice, fluency, hearing, cognitive aspects related to communication, augmentative and alternative communication and behaviours, environments and sensory awareness that affect communication.
- 5.3 Be responsible for determining entrance and exit eligibility of services for students.
- 5.4 Determine priorities for services in keeping with current best practice and consistent with Division guiding principles.
- 5.5 Share assessment findings and recommendations with the school personnel and student's family in the form of a written report which includes assessment instruments used, the findings, and specific recommendations and materials for programming.
- 5.6 Maintain files on each student visited.
- 5.7 Provide direct services using a variety of service delivery models to treat and/or address disorder in speech, language, swallowing, voice, fluency, hearing, cognitive aspects related to communication, augmentative and alternative communications, and behaviours, environments and sensory awareness that affect communication.
- 5.8 Provide information and/or consultation services to parents regarding their child's speech and language needs, when necessary.
- 5.9 Collaborate with and provide referrals and information to educators and health professionals as individual needs dictate.
- 5.10 Work collaboratively with the in-school team to provide comprehensive services to students including the development and implementation of the personal program plans.
- 5.11 Train, supervise and manage speech-language assistants and other support personnel as needed.
- 5.12 Provide on-going monitoring of children with communicative disorders through informal and formal assessments, and giving suggestions for management at home and in the classroom.
- 5.13 Educate and counsel school personnel and families regarding acceptance, adaptation and decision-making about communication issues.
- 5.14 Recognize the need to provide and appropriately accommodate diagnostic and intervention services to students from diverse cultural backgrounds.
- 5.15 Manage varied case loads within an itinerate position to provide consultative and direct services to students with disabilities.
- 5.16 Document assessment, intervention, service delivery, progress and discharge in compliance to Division privacy policy.
- 5.17 Performing those recording and reporting tasks necessary to maintain effective communication with all involved in the child's program.

- 5.18 Communicate with parents to discuss their child's progress and methods of creating an atmosphere conducive to good communication.
- 5.19 Provide coordination for home intervention services and consultative intervention for students and parents.
- 5.20 Act as supportive personnel and counsel for teachers and related personnel to better understand the needs of the communicatively impaired child.
- 5.21 Provide current schedules and caseloads of students receiving speech-language services to the Principal.
- 5.22 Initiate referrals, when necessary, to other district staff, agencies and community professionals in collaboration with the school-based team.
- 5.23 Maintain materials and supplies necessary for effective service provision including making recommendations for budget decisions.
- 5.24 Demonstrate good organizational skills.
- 5.25 Demonstrate effective oral and written communication skills.
- 5.26 Participate in ongoing staff development, to interact effectively with colleagues and administrators for the implementation of inclusive services for identified students as appropriate.
- 5.27 Demonstrate knowledge and experience with state of the art assistive technology related to communication.
- 5.28 Comply with ethics and standards of professional practice in the delivery of speech-language pathology services, observing relevant laws and policies that govern practice.
- 5.29 Maintain licensure in the Saskatchewan Association of Speech-Language Pathologists and Audiologists by meeting continuing educations and currency requirements.
- 5.30 Perform other duties as assigned by Director.

6. Terms of Employment Terms of Employment

- 6.1 Academic Year

7. Confidentiality

- 7.1 At no time should the Speech Language Pathologist discuss in public information pertaining to employees, students or the operation of the school division. The Speech Language Pathologist is expected to respect the confidential nature of their position by avoiding discussion about any topics that are not formally communicated to the public by the administration of the school or the school division. Breaching confidentiality is a serious violation of acceptable conduct and The Local Authority Freedom of Information and Protection of Privacy Act.

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