

## ADMINISTRATIVE PROCEDURES

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|                   | 200 – INSTRUCTIONAL PROGRAMS & | <b>CODE:</b> | AP 220 |
| <b>SECTION:</b>   | MATERIALS                      |              |        |
| <b>PROCEDURE:</b> | <b>SPECIAL PROGRAMS</b>        |              |        |

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### BACKGROUND

In order to meet the diverse needs of students, the Division may approve the provision of special programs.

### PROCEDURES

1. For the purposes of this procedure, a special program is defined as one which demonstrates a significant difference in one or more of the following aspects of providing educational opportunities to students:
  - 1.1 Organizational structure;
  - 1.2 Curriculum;
  - 1.3 Method of instruction;
  - 1.4 Use of physical or human resources.

Such programs shall be consistent with the mission, vision, foundational values and goals of the Division, and shall meet the requirements of legislation.
2. Proposals for special programs shall be made to the Director/designate.
3. Prior to the implementation of an special program, the Director/designate shall:
  - 3.1 When required by legislation, submit proposed special programs to the Board for its approval.
  - 3.2 When required by legislation, submit those programs approved by the Board to the Minister of Education for approval.
4. The Director/designate is responsible for development of programs and the evaluation of special programs.
5. The Director/designate is responsible for monitoring the delivery and supervision of special programs.

Reference: Sections 87, 108, 109, 176, 177, 186 Education Act

Date Issued: November 21, 2007

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