

Christ the Teacher Catholic Schools

ADMINISTRATIVE PROCEDURES

	400 – PERSONNEL & EMPLOYEE	CODE:	AP 411
SECTION:	RELATIONS		
PROCEDURE:	STAFF DRESS CODE		

BACKGROUND

All staff of the Division will dress to reflect the professional nature of their position and duties during the regular school day with the exception of theme days or special events. Dress and grooming make a statement about people's values and often influence others with whom staff interact.

Staff dress and grooming shall be consistent with the virtues of modesty, neatness, human dignity, tolerance and understanding, and professionalism. The staff serve as role models to both students and parents and project the image of the school to the community.

PROCEDURES

1. The Director will communicate to all staff the expectation that all staff members dress in a professional manner.
2. The Principal and Director shall meet with their respective staff at the beginning of the school year and communicate expectations for staff dress.
3. The Principal shall be responsible for ensuring that expectations are being met and may request that a staff member change inappropriate dress, or improve his/her grooming.
4. Should the staff member continue to dress and groom in a manner that is not consistent with the expectations defined for the school, the Principal shall raise the matter with the Director.
5. Should the Principal fail to monitor staff dress and grooming and fail to take appropriate action, the Director will discuss areas of concern and proceed to identify expectations for appropriate remediation.

Reference: Sections 85, 87, 108, 109 Education Act
Labor Standards Act

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