

*Christ the Teacher Catholic Schools*

**REQUEST FOR HOMEBOUND/HOSPITAL INSTRUCTION**

Instructions: The front portion of this form must be completed and returned to the principal of the school where the student is enrolled before any consideration for homebound instruction can be given.

Student: \_\_\_\_\_  
Surname First Middle

Date of Birth: \_\_\_\_\_

Grade: \_\_\_\_\_ Male  Female

Parent(s)/Guardian(s) \_\_\_\_\_

Address: \_\_\_\_\_

Application is hereby made for Homebound/Hospital Instruction for the above named student who is a student of the Christ the Teacher Catholic Schools.

Homebound/Hospital Instruction is designed to serve students during the time they are physically and/or emotionally incapable of attending school for a period of 14 days or more, or when a medical condition leads to frequent but intermittent absence as documented by a physician. The anticipated absence can be for a full or partial day. It is available to students as the need develops and is designed to help the students maintain educational progress during the time they are confined to home, hospital or other convalescent center. Homebound/Hospital Instruction is considered an alternative service to be provided only during specific periods of time when the student cannot attend school.

Before a student may be considered to receive any homebound/hospital instructional opportunities, a parent/guardian written request for instruction must be made and a written statement from the student’s physician must be completed.

All requests for homebound instruction and written physician statements shall be directed to the principal of the school where the student is enrolled. All homebound instructional opportunities shall be provided in accordance with legal requirements and established district procedures.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Education (Authorization Signature)

\_\_\_\_\_  
Date

NOTE: A completed physician statement must be on file before the request shall be processed.