

Christ the Teacher Catholic Schools

ADMINISTRATIVE PROCEDURES

	200 – INSTRUCTIONAL PROGRAMS &	CODE:	AP 201
SECTION:	MATERIALS		
PROCEDURE:	CURRICULUM DELIVERY		

BACKGROUND

The Director is responsible for providing leadership in all matters relating to the delivery of curriculum in the Division and for ensuring students in the Division have the opportunity to meet the legislative requirements and standards of education set by Saskatchewan Learning. In addition, the Division encourages the development of modified, innovative and/or alternative delivery programs to provide the most appropriate programming for all students.

PROCEDURES

1. The Assistant Director shall be responsible for the general supervision of the curriculum of the schools and shall have the authority to delegate the implementation and ongoing development of the program of studies to the professional staff. The Assistant Director shall:
 - 1.1 Plan and monitor curriculum development and curriculum evaluation.
 - 1.2 Determine the Division's involvement in provincial curriculum development, pilot and evaluation initiatives.
 - 1.3 Submit major modification from the provincial curriculum to Saskatchewan Learning for approval.
 - 1.4 Coordinate the development of and monitor and evaluate all locally developed and locally modified courses of study and submit them to Saskatchewan Learning for authorization.
 - 1.5 Establish a process for providing access to all current provincial and locally developed curricula.
2. The School shall:
 - 2.1 Provide quality instruction in Religious Education and Core Curriculum;
 - 2.2 Provide a distinctively Catholic Education that integrates the Gospel values;
 - 2.3 Ensure that students meet or exceed the standards defined by the provincial achievement assessments and graduation requirements; and
 - 2.4 Prepare students for citizenship, lifelong learning and entry into the workplace or postsecondary studies.
3. The Principal is responsible for:
 - 3.1 The organization and supervision of the curriculum of the school;

- 3.2 Meeting the time allotment for each subject in accordance with the general guidelines of Saskatchewan Learning;
 - 3.3 Ensuring each teacher has available the appropriate curriculum guides for which the teacher is responsible.
4. Teachers shall:
- 4.1 Implement provincially approved curricula.
 - 4.2 Adapt provincial curricula to meet the needs of students as required using the Adaptive Dimension of the Core Curriculum.
 - 4.3 Utilize instructional strategies that recognize individual learning styles and that are inherently engaging.
 - 4.4 Provide the time allotment for each subject in accordance with the general guidelines of Saskatchewan Learning.

Reference: Sections 85, 87, 108, 109, 175, 176 Education Act
Regulations 21-26, 37

Date Issued: November 21, 2007