

CHRIST THE TEACHER ROMAN CATHOLIC SEPARATE SCHOOL DIVISION No. 212

Minutes of the Regular Meeting of the Board of Education held on Monday, December 17, 2012 in the Board Room of the Board of Education Office located on 45A Palliser Way in Yorkton.

PRESENT: BOARD:	Angie Rogalski	Chairperson
	Lisa Rathgeber	Vice-chairperson
	Erin Gibson	
	Del Killick	
	Dwight Guy	
	Jerome Niezgoda	
	Doreen Rathgeber	
	Dwayne Todas	
	Theresa Wilson	
	Patricia Zaryski	
STAFF:	Darrell Zaba	Director of Education
	Barbara MacKeseey	Superintendent of Education
	Chad Holinaty	Superintendent of Education
	Wilfred Hotsko	Secretary-Treasurer
OTHER:	Father Ray Lukie	Parish Priest, St. Mary's Parish
	Mandy Price	Auditor, ParkerQuine LLP
	Shannon Hahn	Supervisor of Instruction & Learning

CALL TO ORDER

The Board Chairperson, Mrs. Angie Rogalski, welcomed everyone and called the meeting to order at 6:37 p.m.

OPENING PRAYER

Mrs. Theresa Wilson led the group with the opening meeting prayer.

ADOPTION OF AGENDA

100.12 **ZARYSKI:** That the proposed agenda be adopted as presented. Carried

MINUTES OF THE PREVIOUS MEETINGS

101.12 **RATHGEBER, L:** That the minutes of the regular Board meeting held on November 19th, 2012 be adopted as presented. Carried

BUSINESS ARISING FROM THE PREVIOUS MEETING

None

ACTION ITEMS

1. 2011/12 Auditor's Report & Financial Statement and Management Letter

In regard to the Board's 2011/12 fiscal year audit, Ms. Mandy Price of ParkerQuine LLP presented the following documents to the Board:

- Auditor's Management letter dated December 11, 2012; &
- Auditor's Report and Financial Statement for the period ending August 31st, 2012

102.12 **ZARYSKI:** That we receive the Auditor's Management letter dated December 11th, 2012 as presented by Ms. Price. Carried



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ACTION ITEMS – Cont'd

1. 2011/12 Auditor's Report & Financial Statement and Management Letter – Cont'd

103.12 **WILSON:** That we approve the Auditor's Report and Financial Statement for the period ending August 31st, 2012 as presented. Carried

Ms. Mandy Price left the meeting at approximately 7:50 p.m.

2. Fiscal Accountability Report – 2012/13 1st Quarter

104.12 **KILLICK:** That we receive the 2012/13 1st Quarter Fiscal Accountability Report as presented by the Secretary-Treasurer. Carried

3. First Nations Metis Education (FNME) Plan

Mrs. Shannon Hahn and Mr. Chad Holinaty presented the First Nations Metis Education Plan for the Board's consideration and approval.

105.12 **RATHGEBER, D:** That we approve the First Nations Metis Education (FNME) Plan as presented. Carried

Mrs. Hahn left the meeting at approximately 8:15 p.m.

4. Property Tax Bylaw

106.12 **RATHGEBER, D:** That we approve the Property Tax Bylaw #78.12 (copy attached) as presented. Carried

5. Capital Reserve Request

107.12 **TODAS:** That we approve the proposed upgrade to the sound system in the Sacred Heart High School theatre, and that we finance the upgrade through the Board's "Academic Equipment Replacement" internally restricted reserve. Carried

Mrs. Erin Gibson and Mr. Del Killick left the meeting at 8:55 p.m.

6. Statement of Public Accounts – 2011/12

108.12 **GUY:** That we receive the 2011/12 Statement of Public Accounts as presented. Carried

7. Board/Administration Retreat Date

109.12 **ZARYSKI:** That we approve the Board/Administration Retreat to be held on March 1st & 2nd, 2013. Carried

8. Joint Board Meeting with Good Spirit S. D. No. 204

110.12 **ZARYSKI:** That we approve a joint Board meeting with Good Spirit S. D. No. 204 on April 18th, 2013 commencing at 6:00 p.m. Carried

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ACTION ITEMS – Cont'd

9. School Community Council Learning Symposium/Appreciation Supper

111.12 **NIEZGODA:** That we approve a School Community Council Learning Symposium/Appreciation Supper on May 21st, 2013 commencing at 6:00 p.m. Carried

INFORMATION/REPORTS/DISCUSSION ITEMS

- Board Policy Review:
 - BP4 Board Member Code of Conduct;
 - BP5 Role of the Board Chair;
 - BP6 Role of the Vice-chair
- Learning Update – Barb MacKeseey;
- Board Planning & Annual Work Plan Review;
- Board Retreat - Sample Topics:
 - CIAF Goal Setting;
 - Communications Plan;
 - Board & Director Appraisal;
 - Faith Development
- SCSBA Report – Doreen Rathgeber:
 - Draft Budget & Notes
- SSBA Report – Angie Rogalski:
 - Transportation Audit Update
- Personnel Update – Director of Education;
- Prayer Leader: January 14th – Jerome Niezgodas;
- Prayer Leader: January 21st – Doreen Rathgeber; &
- Good News

IDENTIFICATION OF EMERGENT ITEMS FOR FUTURE AGENDAS

- Receive Report to Remedy Deficiencies Identified in Auditor's Management Letter;
- Approve Designation of French Immersion Programs;
- Approve Annual Report – Director;
- Review Board Policies:
 - BP7 Board Operations;
 - BP8 Board Task Forces;
 - BP9 Board Representatives;
 - BP12 Role of the Director
- Staff Appreciation Week: School(s) Attending; &
- Complete Board Meeting Exit Survey

DATES TO REMEMBER

- Last Day of Classes – December 21st;
- SCSBA Board of Directors – January 11th & 12th – Saskatoon Sheraton;
- School for New Trustees – January 17th & 18th – Saskatoon Sheraton;
- Board Meeting – January 14th;
- Annual Meeting – January 21st – St. Al's School @ 7:00 p.m.;
- SSBA Members' Council – February 7th & 8th – Regina Travelodge South;

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DATES TO REMEMBER – Cont'd

- L.A. Congress – February 22nd to 24th; &
- SCC Learning Symposium and Appreciation Supper – May 21st

ADJOURNMENT

112.12 **WILSON:** That the meeting be adjourned (9:50 p.m.).

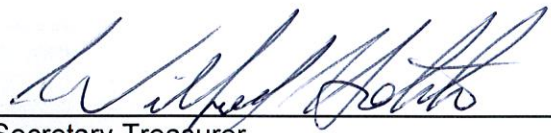
Carried

CLOSING PRAYER

Father Ray Lukie led the group with the closing prayer, and the meeting concluded with the members of the Board, Administration and Clergy exchanging a sign of peace.



Board Chairperson



Secretary-Treasurer



Christ the Teacher

ROMAN CATHOLIC SEPARATE SCHOOL DIVISION #212

BYLAW NO. 78.12

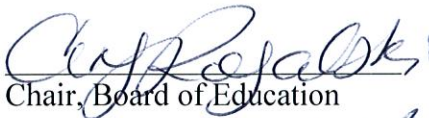
The Board of Education of the Christ the Teacher Roman Catholic Separate School Division No. 212, in the Province of Saskatchewan, enacts as follows:

In accordance with sections 288 and 288.1 of *The Education Act, 1995* and section 73.1 of *The Education Regulations, 1986*:

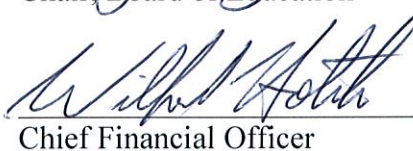
This bylaw repeals Bylaw No. 77.09.

This bylaw serves to advise the Ministry of Education that the aforementioned school division will be exercising its constitutional right to levy education property tax and set education property tax mill rates.

This bylaw comes into force and takes effect on the date of passage.


Chair, Board of Education


Director of Education


Chief Financial Officer

Certified a true copy of Bylaw No. 78.12 adopted by resolution of the Board of Education on the 17th day of December, 2012

