

CHRIST THE TEACHER ROMAN CATHOLIC SEPARATE SCHOOL DIVISION No. 212

Minutes of the Regular Meeting of the Board of Education held on Thursday, November 12, 2009 in the Board Room of the Board of Education Office located on 45A Palliser Way in Yorkton.

PRESENT: BOARD:	Jerome Niezgoda Del Killick Eugene Fedorowich Kevin Lubiniecki Jerrold Malinowski Bonnie Paidel Doreen Rathgeber Lisa Rathgeber Angie Rogalski Patricia Zaryski	Chairperson Vice-chairperson
STAFF:	B. E. Boechler Darrell Zaba Wilfred Hotsko	Director of Education Assistant Director of Education Secretary-Treasurer
OTHER:	Doreen Clark	Solicitor, Stamatinos Leland Campbell LLP

CALL TO ORDER

The Chairperson, Mr. Jerome Niezgoda, welcomed everyone and called the meeting to order at 7:03 p.m.

OPENING PRAYER

Mr. Niezgoda led the group with the opening prayer – “*Prayer for School Trustees*”.

BOARD MEMBER INAUGURATION

In accordance with Subsection 71(1) of *The Education Act, 1995*, Mrs. Doreen Clark requested all Board members that were declared elected at the general election held on October 28, 2009 to make the Declaration of Office in the prescribed form (Form G).

After all members completed the Declaration of Office (Form G), Mrs. Clark completed the Endorsement Certificate by Commissioner for Oaths (Form H) for each member. Pursuant to Subsection 71(3) of *The Education Act, 1995*, the completed Forms G & H (originals attached) were filed with the Secretary-Treasurer.

On behalf of the Board, Mr. Niezgoda thanked Mrs. Clark for assisting the Board with the inauguration. Mrs. Clark was excused from the meeting at approximately 7:10 p.m.

ADOPTION OF AGENDA

- 131.09 **ZARYSKI:** That the proposed agenda be adopted with the following additions:
- Add Item #7.8. – Director Recruitment Meeting Date; &
 - Add Item #9.8. – SCSBA Fall Conference Follow-up Discussion
- Carried

MINUTES OF THE PREVIOUS MEETING

- 132.09 **PAIDEL:** That the minutes of the regular Board meeting held on October 28, 2009 be adopted as presented.
- Carried

BUSINESS ARISING FROM THE PREVIOUS MEETING

None

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ANNUAL ORGANIZATIONAL MEETING

ELECTION OF CHAIRPERSON

This being the Board's Annual organizational meeting, the Director of Education called for nominations for Chairperson of the Board.

ZARYSKI: Nominated Mr. Del Killick as Chairperson of the Board.

LUBINIECKI: Nominated Mr. Eugene Fedorowich as Chairperson of the Board.

133.09 **PAIDEL:** That nominations cease. Carried

In accordance with Item #2.5 of Board Policy #7, votes were cast by secret ballot.

After the ballots were counted, Mr. Boechler declared Mr. Del Killick elected as Chairperson of the Board.

ELECTION OF VICE-CHAIRPERSON

Mr. Killick called for nominations for the position of Vice-chairperson of the Board.

RATHGEBER, L.: Nominated Mrs. Angie Rogalski as Vice-chairperson of the Board.

134.09 **RATHGEBER, D.:** That nominations cease. Carried

Mr. Del Killick declared Mrs. Angie Rogalski elected as Vice-chairperson of the Board.

REGULAR BOARD MEETING DATES

135.09 **PAIDEL:** That the regular meetings of the Board of Education be held on the 2nd and 4th Mondays of each month commencing at 6:30 p.m. at the Board Office located on 45A Palliser Way in Yorkton, Sask. Motion Defeated

136.09 **ROGALSKI:** That the regular meetings of the Board of Education be held on the 2nd and 4th Mondays of each month commencing at 7:00 p.m. at the Board Office located on 45A Palliser Way in Yorkton, Sask. Carried

APPOINTMENT OF AUDITOR

137.09 **ZARYSKI:** That we appoint Parker Quine LLP of Yorkton as the Board's Auditor for the 2009/10 fiscal year (September 1, 2009 to August 31, 2010). Carried

APPOINTMENT OF BOARD REPRESENTATIVES

1. Board Mediation Committee

138.09 **MALINOWSKI:** That we appoint Mr. Del Killick, Mr. Eugene Fedorowich and Mr. Kevin Lubiniecki to serve on the Mediation Committee to resolve the transportation and tuition fee dispute with Good Spirit S. D. No. 204. Carried

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ANNUAL ORGANIZATION MEETING – Cont'd

2. Melville Comprehensive School – Governance Authority

- 139.09 **RATHGEBER, L.:** That we appoint Mrs. Bonnie Paidel as the Board's representative on the Governance Authority of the Melville Comprehensive School. Carried

3. Melville Comprehensive School Community Council

- 140.09 The consensus of the Board was to defer the appointment of a voting and non-voting representative to the Melville Comprehensive School Community Council until its next regular meeting.

4. Saskatchewan Catholic School Boards Association (SCSBA) Executive

- 141.09 **RATHGEBER, L.:** That we appoint Mr. Jerome Niezgoda as the Board's representative on the Executive of the Saskatchewan Catholic School Boards Assn. (SCSBA) Executive. Carried

5. Yorkton Municipal Planning Commission

- 142.09 **ZARYSKI:** That we appoint Mr. Eugene Fedorowich as the Board's representative on the Yorkton Municipal Planning Commission. Carried

6. Review Board Member Conflict of Interest Stipulations & Determine Any Disclosure of Information Requirements

Pursuant to Item #2.9.2 of Policy #7 (Board Operations), the Board reviewed and discussed the following information:

- Board Policy #7 – Items #2.9.2. & #13;
- Section #69 – *The Education Act, 1995*; &
- SSBA Handbook for School Board Members – Page 48.

7. Appointment of Task Forces & Discussion Re: Status of Existing Task Forces

The Board received reports from the following two existing Task Forces:

Board Development Plan

Mr. Lubiniecki advised that the Board Development Plan will be presented to the Board for final approval at a future meeting of the Board.

New Board Member Orientation

Mrs. Rathgeber presented a final draft of the *Board Member Orientation Manual*.

- 143.09 **LUBINIECKI:** That we adopt the "*Board Member Orientation Manual*" as presented. Carried
- No new Task Forces were established by the Board at this meeting.

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ANNUAL ORGANIZATION MEETING – Cont'd

8. Signing Authority – Cheques and Other Legal Documents

144.09 **FEDOROWICH:** That the Board's signing authority, for all accounts payable cheques and other legal documents that are not within the Director's delegated authority, be as follows:

Board Chairperson or Mrs. Lisa Rathgeber, Board Member

- and the -

Secretary-Treasurer or Director of Education

Carried

ACTION ITEMS

1. Board Vote Distribution Re: SSBA AGM on Nov. 30th & Dec. 1st/09

The following Board members indicated their intent to attend the SSBA AGM on November 30th & December 1st, 2009 in Saskatoon and that the six (6) votes allocated to our Board will be distributed accordingly amongst these members: Doreen Rathgeber, Eugene Fedorowich, Angie Rogalski & Del Killick.

Board member attendance at the SSBA AGM will be confirmed at the Board's next regular meeting on November 23, 2009.

2. Board Annual Work Plan: Annual Meeting of Electors

145.09 **FEDOROWICH:** That the Annual Meeting of Electors be held at St. Al's School on Thursday, December 10th, 2009 commencing at 7:00 p.m. Carried

3. Review SSBA Bylaw Amendments & Resolutions re: Upcoming SSBA AGM

146.09 **ROGALSKI:** That we defer the review of the SSBA bylaw amendments and resolutions until the Board's next regular meeting on November 23rd, 2009. Carried

4. SHHS European Trip – April 21, 2011 to May 1, 2011

147.09 **ZARYSKI:** That we receive the information presented on the proposed Sacred Heart High School trip to Europe from April 21, 2011 to May 1, 2011. Carried

5. Director Recruitment Meeting Date

Mr. Darrell Zaba was excused from the meeting at approximately 8:30 p.m.

The consensus of the Board was to approach the SCSBA Executive Director, Mr. Ken Loehndorf, to assist the Board with the Director recruitment process.

IDENTIFICATION OF EMERGENT ITEMS FOR FUTURE AGENDAS

- Review Board Policies #1 (Foundational Statements), #2 (Role of the Board) & #3 (Role of the Board member); &

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IDENTIFICATION OF EMERGENT ITEMS FOR FUTURE AGENDAS – Cont'd

- Review Board Policy #15 (School Closure) - Deferred to a future Board Meeting

INFORMATION ITEMS

- Division Satisfaction Survey – In-progress;
- Ministry of Education SCC Survey – Available for completion on October 15th, 2009 at the following website: www.saskedsurveys.ca;
- Ministerial Approval re: 2009-10 budget – October 20th, 2009;
- October 28th Election Day Results – Form GG (Declaration of Results);
- Next regular Board meeting – Monday, November 23rd, 2009 @ 7:00 p.m.;
- Good Spirit S. D. #204 Mediation Dates – Nov. 26th, Dec. 2nd & Dec. 14th, 2009;
- SSBA Fall AGM – Nov. 30th & Dec. 1st, 2009 – Saskatoon Radisson Hotel; &
- SCSBA Fall Conference, Weyburn (Nov. 6-8/09) – Follow-up review & discussion

ADJOURNMENT

148.09

PAIDEL: That the meeting be adjourned (9:40 p.m.).

Carried

CLOSING PRAYER

Mr. Niezgoda led the group with the closing prayer – “*The Hail Mary*”, and the meeting concluded with the members of the Board and Administration exchanging a sign of peace.

Board Chairperson

Secretary-Treasurer